

Jaquith Public Library
Trustees Meeting Agenda
Sept 13, 2022

Review/Approve Agenda

Approved

Approve Minutes

Approved

Librarian's Report T shirt challenge is slow. Discussions around programming for older kids included starting some clubs, with several being suggested such as a Lego club, a STEM club, a Pokemon club, and an art making club. We are hiring a new cleaner at \$20/hr

We voted to use OWL for in person meetings, much better than Zoom. We must get on the website so we can offer a hybrid trustees meeting so the community can join us.

Summer Concerts debrief and Movie nights debrief We examined a review of our calendar of events to evaluate successes and needs.

Concerts: For instance musicians are hesitant to use electronics during rain events. Basement was not ever chosen as a alternative for rainy days. What to do?

Winterfest: kids loved it but it was exhausting. Need more volunteers during the event, need signs for tables (food, paint supplies, etc) suggest we do it earlier in the season so there is more snow.

Movie nights: changing to a smaller screen made it much easier to set up, kids movies didn't work **because** of lateness of the hour on a school night, maybe do a theme night for kids (Halloween...) on a Friday or Saturday night. Maybe change the time of year?

Concert series: great attendance, weather depending, tents were a big help! Pizza from the village store saved us! Let's get them for every concert as back up to vendors and have Friends sell it with baked goods. Start signing up vendors in March before they are all booked. Silent auction: huge success! Good variety of many choices. Darn Tough socks were great! Easy to do, thanks Sonia!

Fall Festival planning updates

15mins

Budget Review

we are over budget in two categories. Discussed taking money from one of our funds to cover costs.

Fundraising is looking good; the silent auction made \$1084! Raffle made \$300 at the concerts and \$102 at the foliage festival so we need to raise about \$500 to meet our budget and hopefully the annual appeal will fill that in

Future event/programing planning staffing conversation update
planning: discussed hiring a staff person to take this on, perhaps 10 hours/ week, discussed pay rate. **Kara** will write a description of tasks

Program

Hiring Policies As a municipal library we use the town's policies unless otherwise stated. There are parts of the town policy that do not fit in with our current practice or our needs. The Board Chair will draft a new policy to present to the Trustees in October.

Annual Appeal

Christina will draft the Appeal letter and present to Trustees. Trustees will have opportunity to approve next month.