

Jaquith Public Library  
Trustees Meeting Agenda

April 16, 2025 6:30pm

Expected: Trustees - Sonia Carrasco, ~~Cathy Chodorkoff~~, Michelle McCormick, Annie Reed, Tracey Witherspoon; Susan Green, Librarian

Meeting convened:

Review/Approve Agenda: yes 2 minutes

Review/Approve Prior Month's Minutes: yes 2 minutes

Review/Approve Invoices: signed 5 minutes

Budget Review: 10 minutes

- Jaquith fund being impacted by stock market drop
- Should we put our funds in a CD?
- Need to set up meeting with Edward Jones financial advisor
  - Susan will set up meeting
    - Annie, Sonia, Michelle
- \$870 - from Annual Appeal (2024)
  - Susan will send out Annual Appeal report
- \$5723 - we need to fundraise
- Expenses all good

Librarian's Report: 15 minutes

- See full Librarian's report for details

Old Business: (follow-up from previous meetings) 15 minutes

- Summer concerts
  - Possibly 7 nights instead of 6
    - Susan will reach out for food vendors
      - share the responsibility with Community Supper & Resilience Hub
    - Silent Auction
      - Annie will do set up and clean up at the concert
      - Susan will reach out to artists and businesses
      - Annie & Sonia will collect donations for the auction
      - Bid sheets
        - there is a template from summer 2024

Friends of Jaquith

- bake and book sale

Reminders: Long Range Plan, By-Laws, Policies, Staff Evaluations

New Business: 15 minutes

- Reviewing library policies
- *Child Safety and Behavior Policy*
  - *Add: Adult supervision, by someone who is at least 18 years old,*
  - Table other policies for now
  - Possibly have a retreat to review policies and then approve changes at following meeting
- Library board meeting zoom recordings must be posted on Jaquith website
  - ask Sasha to put on website
- Monthly agenda
  - Tracey will take on this task when Cathy is absent
- Updates on *Resilience Hub*
  - Farmers' Market - June - Nov.
    - music, food, skill share
    - need vendors
- Changing library name
  - Table conversation for now
    - Jaquith Public Library & Community Center
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  - How to become even more essential to the community for future support
    - Non perishable food bank
    - Cooling station
    - Heat & electricity when the power's out

Meeting adjourned: yes