Jaquith Public Library
Trustees Meeting Minutes
September 15, 2026 6:30pm

Expected: Trustees - Sonia Carrasco, Cathy Chodorkoff, Michelle McCormick, Annie Reed, Tracey Witherspoon; Susan Green, Librarian

Meeting convened: 6:41pm

Review/Approve Agenda: 2 minutes

- Approved

Review/Approve Prior Month's Minutes: 2 minutes

- Approved

Review/Approve Invoices: 5 minutes

- Approved and signed

Budget Review: 10 minutes

- Need to earn $5300 through fundraising
- Budget is on target except for cleaning budget

Librarian's Report: 5 minutes

- See full Librarian's report for details
- Tracey suggested working with Twinfield to get more participation in the summer reading program
- Tool Lending Library has been successful
- Solar fridge project is underway

Old Business: (follow-up from previous meetings) 20 minutes

- Check in Harvest Festival (Silent Auction Etc.)
    - Anne Miller is getting lots of vendors
    - Friends are doing baked goods/pizza/salad; vendors are doing main food
    - Tracey will try to line up students for the art tent
    - Two musical acts scheduled
    - Paul Ruda suggested *walking* horse rides in addition to wagon - we'll see
    - Art Auction - not much of a response yet from folks
    - Poster needs updating going forward
- Annual Appeal update
    - Will try to get it out as asap in October
    - Sonia will update letter
    - Mailing list needs to be updated - next year we'll do a town-wide mailing
    - Michelle suggested fundraising through every.org which is specifically for non-profits

New Business: 20 minutes

- Susan's new schedule and future trustee meetings
    - New schedule M-W-F
    - Changing Trustees meetings back to Mondays - 3rd Monday of the month
- Posting on Front Porch Forum and all social media
    - Related personnel discussion in executive session

Entered Executive Session at 7:40pm; exited at 7:55

Meeting adjourned: 7:56pm

Reminders: Long Range Plan, By-Laws, Policies, Staff Evaluations