Jaquith Public Library

Trustees Meeting Agenda

9.14.21

Present: All Trustees, Librarian, Youth Librarian

Review/Approve Agenda 5 minutes

* Approved

Approve Minutes 5 minutes

* Approved

Review/Sign Invoices

5 minutes

* CC will sign upon approval from all

Youth librarian position update

5 minutes

* Introduced Sasha, our new librarian
* Put up Story Walk, etc.
* Wants to restart story time/activities - trying Friday mornings

Librarian’s Report

10 minutes

* Lower than normal patronage, but high circulation
* Summer reading winding up; had 60 children sign up, 37 completed so far
* Other summer programs pretty well attended
* See report for more details

Budget Review & 2022 Budget 15 minutes

* Need to push on fundraising ($2500), send out appeal letter earlier - Kara will update, Annie will prep mailing for October
* Is Hunger Mtn. Coop willing to do “round up” for Jaquith? look into Plainfield Coop as well
* Equal Exchange Food Hub would like to meet with us about setting up a donation avenue for us
* Underspent in a number of areas
* Recommendation to not level fund again this year, ask for what we need
* Work on budget next meeting
* Discussion of air filtration system re COVID funds

Long Range Plan Section Review

10 minutes

* Reviewed and updated Goal 4/objectives

Salary discussion

5 minutes

* Decision to increase pay for Debra and Anne (20/15)

Fall programs- COVID protocol

15 minutes

* Indoor movies, book groups, community groups would like to use the space - do we want to allow indoor group activities to resume? Decision is no at this point for library sponsored activities. Groups would need to self-monitor and follow Library’s COVID protocols. Limit group size and restrict food/beverage consumption. Request donation.

January book sale/open house

10 minutes

* Changing this to the fall and doing it outdoors; combine with a child activity and bake sale - Friends

Homeschool group meeting proposal

5 minutes

* Meet when closed, limit group size, follow Library’s COVID protocol, clean up when done. Request donation.

Grant for after school program

10 minutes

* Can’t apply because we aren’t a 501(c)(3). Susan is applying for a different one for the arts.
* Sasha is willing to approach Earth Walk as a non-profit partner or some groups in the area

Google Drive access

10 minutes

* Discussed setting up a “walk through” for next meeting

Old Business:   10 minutes

(follow-up from previous meeting)

* Volunteers check in - need to update volunteer list
* COVID protocol check in- meetings - meet by Zoom through the winter and revisit in person meetings in spring. Discuss whether we want to select a new meeting time that works better for everyone.