

Jaquith Public Library
Trustees Meeting Minutes
September 10, 2024 6:30pm

Present: Trustees - Sonia Carrasco, Cathy Chodorkoff, Michelle McCormick, Annie Reed, Tracey Witherspoon; Susan Green, Librarian

Meeting convened: 6:33

Review/Approve Agenda: 2 minutes

- Approved

Review/Approve Prior Month's Minutes: 2 minutes

- Approved

Review/Approve Invoices: 5 minutes

- Approved

Budget Review: 10 minutes

- Things are pretty much where they should be. Behind in fundraising, but we've got things coming up. Not doing 50/50 raffle at Harvest Festival.
- Appeal letter needs final review.

Librarian's Report: 15 minutes

- See full Librarian's report for details

Stats are continuing to go up in all areas - circulation, programs, summer reading, play group, etc.

Old Business: (follow-up from previous meetings) 15 minutes

- Harvest Festival - Volunteers are looking good in terms of setup, Melissa Seifert is heading up grain bowls, Anne will work with vendor setup, Community Garden is supporting face painting, Tracey is doing the art tent, Sonia/Annie will set up silent auction. Paul Ruda can't do wagon rides - daughter is getting married; Susan will try to find a replacement.
- Bike Raffle - extended to Harvest Festival w/drawing at 2:30
- Silent Auction - extended to Harvest Festival
- Annual Appeal - finalize letter and try to get it out late September/early October

New Business: 15 minutes

- Promotional materials discussion - they'll be reviewed by us for proofing prior to distribution.

Meeting adjourned: 7:30

Reminders: Long Range Plan, By-Laws, Policies, Staff Evaluations