Jaquith Public Library
Trustees Meeting Minutes
August 18, 2026 6:30pm

Present: Trustees - Sonia Carrasco, Cathy Chodorkoff, Michelle McCormick, Annie Reed; Susan Green, Librarian

Meeting convened: 6:35pm

Review/Approve Agenda: 2 minutes

- Approved

Review/Approve Prior Month's Minutes: 2 minutes

- Approved

Review/Approve Invoices: 5 minutes

- Approved

Budget Review: 10 minutes

- Susan thinks we'll need to focus on fundraising because of changes to what we're doing this year

Librarian's Report: 5 minutes

- See full Librarian's report for details
    - Computer supplies over, but tech support under
    - Substitute wages under
    - Lower turnout for concerts this summer, but probably around the same on average
    - Family Fun nights well attended

Old Business: (follow-up from previous meetings) 25 minutes

- Cleaning Budget
    - Limited to 1½ hours going forward; will address budget for next year
- Harvest Festival Follow-up (Vendors etc.)
    - We need additional food - pizza/salad - for kids and vegetarians
    - Paul Ruta doing wagon rides again
    - Looking for one more musical act
    - Still need volunteers to help with organized activities, set up and clean up
    - Silent Art Auction

New Business:

- Library Sign for Outside of Building 15 minutes
    - Should we add "and community center" to sign and, if so, where?
    - Sonia will clean the sign
- Plans for Auction
    - Live auction with all kinds of stuff (everyday life) - does this need to go on hold?
- Annual appeal

Reminders: Long Range Plan, By-Laws, Policies, Staff Evaluations

    - We want to send it out to major donors again, but promote it elsewhere
    - We want to set up a VENMO account for donations - will the town allow it? (Sonia will research their options)
    - Sonia will do the letter again
    - Need address revisions for mailing
- Susan's plan for when she moves
    - By September 23rd Susan will be living in Montpelier at least through the winter - Susan will work on site M,W,F and work from home doing admin tasks from that date forward

Entered executive session to discuss a personnel issue at 7:45; exited at 8:05.

Meeting adjourned: