Jaquith Public Library
Trustees Meeting Minutes
May 19, 2026 6:30pm

Expected: Trustees - Sonia Carrasco, Cathy Chodorkoff, Michelle McCormick, Annie Reed, Tracey Witherspoon; Susan Green, Librarian

Meeting convened: 6:40

Review/Approve Agenda: 2 minutes

- Approved

Review/Approve Prior Month's Minutes: 2 minutes

- Approved

Review/Approve Invoices: 5 minutes

- Accepted and signed

Budget Review: 10 minutes

- Budget is mainly on target - a bit behind on spending, but busy purchasing season is coming up
- Fundraising has been going very well
- Library repairs/maintenance are recorded in miscellaneous expenses
- Discussion regarding possibility of 2nd phone line and surveillance cameras in building

Librarian's Report: 5 minutes

- See full Librarian's report for details
- Marshfield Resilience Hub update
- Tons of programming took place in April and events were well attended
- Need better lighting in the stacks - Susan will get a quote for the job

Old Business: (follow-up from previous meetings) 25 minutes

- Summer Concert Series planning- Silent Auction, 50/50 raffle
    - Everything is set with bands and food vendor
    - Promo by poster, event calendar, Facebook and Front Porch Forum
    - Silent auction - pause it for now and revisit the idea, possible live auction in the fall
    - Annie will do the 50/50 raffle again in combo with Harvest Fest
- Finalize and approve updated By-laws and policies from workday session
    - Approved

New Business: 15 minutes

- Harvest Festival - bands, food, etc.
    - High Summer - Miriam Bernardo band will do music; play 2 sets (?)
    - Possibility of a second band
    - Food on hold until we get closer to event time; food vendor (?)
- Staff evaluations - Tabled for now; Susan will do her staff evaluations

Meeting adjourned: 7:49

Reminders: Long Range Plan, By-Laws, Policies, Staff Evaluations